

181001

**JANITORIAL SERVICES AGREEMENT FOR
EUREKA COUNTY COURTHOUSE**

THIS AGREEMENT is renewed this 6th day of February, 2003, by and between EUREKA COUNTY, a local subdivision of the State of Nevada, through its Board of County Commissioners, P.O. Box 7, Eureka, Nevada, 89316, hereinafter referred to as "County", and Silver State Janitorial, an independent contractor, P.O. Box 193, Eureka, Nevada, 89316 hereinafter referred to as "Contractor", in which County agrees to purchase from Contractor, and Contractor agrees to provide County, the services described in this Agreement according to the terms herein set forth.

Services to be Performed Contractor shall provide janitorial services for the Eureka County Courthouse. The services to be performed include, without limitation, the following:

- A. Five times weekly Contractor will perform the following services:
1. Clean all office areas and the courtroom, including corridors; and
 2. Empty all wastebaskets and trash receptacles; remove all trash from the building and place it in designated containers; and
 3. Wipe wastebaskets and replace liners; and
 4. Vacuum all carpeted floor space, taking care to get under furniture and into corners; and
 5. Dust all vinyl linoleum, or wood floor space, taking care to get under furniture and into corners; wax and polish all areas that have spills or show excessive wear; and to do whatever is necessary to maintain a clean and glossy floor and provide a wax cover at all times; and
 6. Thoroughly dust or polish all flat surfaces, including such items as desktops, cabinets, under sill, chairs, tables, phones, doors, wall hang ups, counter and TV screens, and all wooden cabinets, etc. (unless hooded, covered or not cleared); and
 7. Remove spots and fingerprints from desktops; and
 8. Clean, polish and sanitize top pan of drinking fountains; and
 9. Clean glass in all entrance doors, using a spray glass cleaner which will not damage any lettering on doors.

B. Five times weekly Contractor will perform the following services inside each restroom:

1. Empty wastebaskets and trash receptacles; wet wipe wastebaskets and trash receptacles and wash inside of cans and sanitize; and
2. Clean and polish mirrors; and
3. Clean and disinfect toilets and urinals inside and outside and polish bright work; clean toilet seats on both sides; and
4. Dust partition tops, ledges, tops of mirrors and vanity lights; and
5. Squeeze and disinfect all basins, polish bright work; and
6. Remove splash marks from walls around basins; and
7. Wipe all towel cabinets, polish bright work; and
8. Remove finger prints and other marks from toilet partitions and doors; and
9. Wipe all floors using a disinfectant; and
10. Fill up dispensers as needed.

C. Five times weekly Contractor will perform the following services in the service areas/ break areas:

1. Empty wastebaskets and trash receptacles; and
2. Dust mop floor; as required, wet mop and wax to remove spillage and scuff marks; and
3. Wipe all dispensing machines, tables, etc.; and
4. Dust chairs and tables.

D. Five times weekly Contractor will perform the following miscellaneous services:

1. Remove fingerprints from all doors, door frames, panel box covers, light switches, etc. in the building; and
2. Spot clean building walls and partitions to remove smudges and spots; and

3. Spot and stains or marks on carpets, using a product that will not affect the color of the rug; and
4. As needed, completely shampoo rugs.

E. At least each quarter of the year Contractor shall:

1. Wash all desks in the building (may be done on a rotating schedule); and
2. Strip and thoroughly rinse all floor areas that are not carpeted and apply two coats of finish; and
3. Remove mats from entrances and clean underneath; and
4. Wash downstairs windows, inside and outside; and
5. Wash upstairs windows, inside only.

Excluded items:

1. High cleaning is excluded. High cleaning is anything above 8 feet from the floor. Windows are not high cleaning.
2. The outside of the second story windows are excluded.

Supplies and Equipment: Contractor will supply without limitation the following equipment and expendable supplies, and such other equipment and supplies as may be necessary to perform the services required by this agreement:

1. Toilet tissue, hand towels; to fit existing holders;
2. Sanitary pads/ tampons to fit existing holders;
3. Liquid hand soap;
4. Glass cleaner;
5. Aerial room deodorizer;
6. Disinfecting product;
7. Floor cleaning products;
8. Floor wax/coater;
9. Floor wax stripper;
10. Rug spot remover;
11. Dusting product;
12. Urinal pads;
13. Vacuum cleaners;
14. Dustpans;
15. Wet mops;
16. Wet mop wipes;

17. Furnire polish;
18. Highach window washing equipment; and
19. Rug impooing machine.

Contractor will fush all supervision, labor, tools and equipment needed to maintain the building in a clean and saury condition. Contractor will furnish all cleaning supplies and liners for all wastebaskets and sh receptacles. Floor finish used on non carpeted areas will be non staining and of a high gre and shall contain sufficient solids to insure a hard, glossy, non slip finish, neutral type. Cleaig materials will be used for all normal cleaning purposes and shall not be harmful to any saces to which they are applied. Only non-oily dust mop treatment materials will be used.

Other responsibilities: Ctractor will be held responsible for satisfactory work in accord with the intent of this Agreement, which is to keep the building in a clean and sanitary condition. Contractor shall be respisble for any breakage, damage or loss through the carelessness of himself or employees. Ctractor will screen his agents and employees for honesty and will be responsible for any thel committed by his employees. It is understood persons previously convicted of a felony in s or any other state are not eligible for employment. Contractor will be given numbered keys d they shall be returned upon completion of the contract. Contractor will be responsible for keang doors and windows locked and turning off all lights.

County inspections: Cow Maintenance Department Head, Jerry White, will do inspections and insure compliance w this Agreement. Whenever a complaint of non-performance is made by the County the Contsor will have 24 hours to correct the complaint. A reasonable cash deduction may be madev the County in each instance that the Contractor fails to correct a justified complaint. St determinations will be made by Jerry White, County Department Head of Maintenance.

Insurance: Contractor wibe fully insured to include the following:

- a. \$1,0,000 liability insurance naming Eureka County as additional insured.
- b. \$5,0 Performance (i.e. completed operations, labor bond).
- c. Proof employee health coverage (i.e. SIIS).

Proof of satisfactr insurance will be provided before this Agreement is signed.

Place of Performance: t Contractor will perform the work at the Eureka County Courthouse, 10 S, Main Street, Eurel Nevada 89316.

Access: Work will normiy be performed five (5) nights per week when the building is closed. Work shall not start east than 5:00 P.M. on weekdays. The building will be available during holidays and weekends - cleaning.

Duration of Agreement: This agreement runs from February 6, 2003 through March 15, 2004, and may be renewed at the County's discretion. County may terminate this Agreement with ten (10) days written notice at its option if in County's sole determination Contractor is not performing according to the terms herein set forth. Contractor may terminate this Agreement upon sixty (60) days notice writing to the County.

Notice: Any formal notice required hereunder may be given by either party to the other party at the addresses herein above set forth.

Mutual Obligation: County and Contractor are mutually obliged not to interfere with the performance required of the other under this Agreement, and to provide reasonable accommodation for such performance.

Indemnification: Contractor agrees to indemnify and hold County harmless for any and all damages, including but not limited to property damage, personal injury or death, arising out of or in the course of the performance by Contractor and his agents or employees of the services described by this Agreement. This indemnification and hold harmless provision does not extend to the Contractor's action against the County for payment on services rendered.

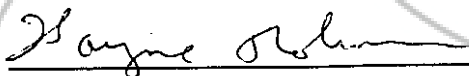
Compensation: In return for the services and supplies herein set forth County agrees to pay Contractor the sum of Twenty Thousand Four Hundred Dollars (\$2400.00) per month payable semi monthly by County. County makes no deductions and Contractor is responsible for all employment matters.

Time of the Essence: Time is of the essence of this Agreement and all duties required hereunder shall be promptly performed by the parties.

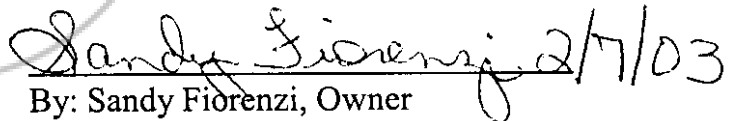
This agreement is executed effective February 6, 2003, and is in effect from February 6, 2003, until and including March 5, 2004, and including any renewal periods.

County of Eureka

Silver State Janitorial

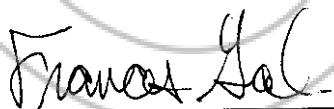


Wayne Robinson, Chairman
Eureka County Board of Commissioners

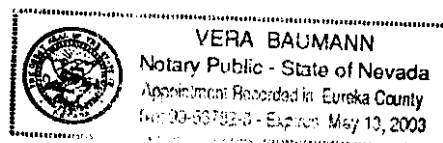
 2/7/03

By: Sandy Fiorenzi, Owner

Attest:



Frances Gale, County Clerk



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OFFICIAL RECORDS
Eureka County, Nevada
03 FEB 25 AM 10:10
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FILE NO. FEES No Fee

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