

ASSESSOR'S PARCEL # 07-340-30

COUNTY OF EUREKA



0214087

**AFFIDAVIT**

CONVERSION OF MANUFACTURED/MOBILE HOME  
TO REAL PROPERTY  
NRS 361.244

**PART I TO BE COMPLETED BY APPLICANT**

MANUFACTURED/MOBILE HOME INFORMATION

1. Owner/Buyer name John and Nancy Minoletti
2. Owner of land (if leased) \_\_\_\_\_
3. Physical location of manufactured/mobile home 520 Minoletti Rd
4. Mobile home description: Manufacturer Kit Builders West Model Golden State 3007  
 Model Year 2010 Serial # 310Kid2450NBC Length 48'x48x49 Width 13'4x13'4x13'4
5. Mobile home dealer (if new unit) Country Homes
6. Current lien holder (if any) Bank of America
7. New lien holder: Name \_\_\_\_\_  
 Address \_\_\_\_\_

**PART II OWNER/BUYER SIGNATURE(S)**

The undersigned, as owner(s)/buyer(s) of the above described manufactured/mobile home and real property, agrees to the conversion of the above described unit from personal to real property and understands that any liens or encumbrances on that unit may become a lien or encumbrance on that land.  
**PERSONAL PROPERTY TAXES MUST BE PAID IN FULL FOR THE CURRENT FISCAL YEAR.**

\*This conversion process is not valid until issuance of a "Real Property Notice" by Manufactured Housing Division.

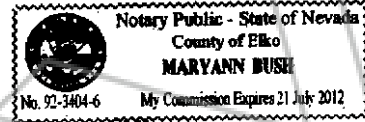
**ALL DOCUMENTS RELATING TO THE MANUFACTURED/MOBILE HOME AS PERSONAL PROPERTY MUST BE SURRENDERED TO THE MANUFACTURED HOUSING DIVISION. THIS CONVERSION IS NOT VALID UNTIL ISSUANCE OF A "REAL PROPERTY NOTICE". THE MANUFACTURED/MOBILE HOME WILL THEN BE PLACED ON THE NEXT SUCCEEDING TAXROLL AS REAL PROPERTY.**

John Minoletti 10/28/09  
SIGNATURE-OWNER/BUYER DATE

Nancy Minoletti 10/28/09  
SIGNATURE-OWNER/BUYER DATE

County of Elko

State of Nevada



On 10-28-2009, 20, before me the undersigned, a Notary Public,  
in and for the State of Nevada, County of Elko personally appeared  
John Minoletti And Nancy Minoletti  
Who acknowledged that he executed this affidavit.

Maryann Bush  
Notary Public

**PART III TO BE COMPLETED BY THE PUBLIC WORKS DEPARTMENT**

1. Approved plot plan at this location verified by C. Nichol Date 10-19-09

2. Foundation meets requirements for this jurisdiction for conversion from personal property to real  
property verified by Carson Nichol Date 10-19-09

3. Verification that running gear has been removed by C. Nichol Date 10-19-09

**PART IV TO BE COMPLETED BY COUNTY ASSESSOR**

1. Land ownership verified by M. Mears Date 10-23-2009

2. Manufactured home ownership verified by M. Mears Date 11/3/2009

3. Manufactured home account no. 1600 verified by M. Mears Date 11/3/2009

Michael A. Mears  
SIGNATURE (ASSESSOR)

Michael A. MEARS, ASSESSOR  
NAME/TITLE

11/3/2009  
DATE

When recorded mail to:

Name:

Address:

City, State, Zip:

DISTRIBUTION:

ORIGINAL TO MANUFACTURED HOUSING

COPY TO COUNTY ASSESSOR

COPY TO LIENHOLDER OR OWNER



REQUEST FOR INSPECTION TO CONVERT MOBILE/MANUFACTURED HOME TO REAL PROPERTY

Name John and Nancy Minoletti Phone 318-0994  
Mobile Home Address 520 Minoletti Rd  
Mailing Address PO Box 148 Eureka, NV 89316

\$100.00 INSPECTION FEE

ALL INSPECTIONS OF MOBILE HOME CONVERSION WILL BE MADE BY THE EUREKA COUNTY PUBLIC WORKS DEPARTMENT, AND THE FOLLOWING MUST BE PRESENT:

1. The mobile home shall be set up as required by N.R.S. 489 and shall have a current State of Nevada inspection certificate for that location.
2. All installations to be converted to real property shall have continuous poured-in-place footings under each support frame. Footings shall be a minimum sixteen inches (16") x six inches (6") with two (2) #4 rebar in each footing, running continuous.
3. Tie-downs shall be placed in the outside footings ten feet (10') on center maximum, and twenty-four inches (24") from the ends of all footings.
4. On existing mobile homes where poured-in-place runners exist, approved drive-in anchors may be allowed. The maximum distance between drive-in anchors shall be six feet (6') on center.
5. Perimeter enclosure must be constructed of concrete or concrete block, with a minimum width of four inches (4").
6. All perimeter concrete placed shall extend a minimum of thirty-six inches (36") below grade where subject to freezing and thawing conditions.
7. Two access holes must be provided, minimum eighteen inches (18") x twenty-four inches (24") or larger.
8. Crawl space must be provided with adequate ventilation.
9. All wheels, axles, and tongues must be removed.
10. Minimum standards as set forth above must be met. Engineering and/or other supporting facts shall be supplied to the Public Works Department.

All design and construction must incorporate good engineering standards and construction practices and shall not void the mobile home manufacturer's requirements.

*When all the above requirements have been met, contact the Eureka County Assessor's Office, 20 South Main St., P.O. Box 88, Eureka, Nevada, 89316 or call (775) 237-5270, to complete conversion requirements.*

Public Works Inspector  
Signature *Clayton Reed*

Date 10-19-09

Chapter 15.08.140 05/06/99

NV# 136073

eucomh/tp

